

**VANA VANI MATRICULATION HIGHER SECONDARY SCHOOL
IIT CAMPUS, CHENNAI – 600 036**

DT: 30.03.2016

CIRCULAR

ADMISSION TO LKG FOR THE ACADEMIC YEAR 2016 – 2017

1 Admission to LKG-wards of IITM employees:

Application form can be downloaded from the school website www.vanavani.iitm.ac.in from 11th April onwards.

Receipt of Application: 18th April through 22nd April 2016. Duly completed application should be submitted to Vana Vani School Office between 10.00 am. and 12.30 pm. from 18th April through 22nd April 2016.

Admission will be done as per priority list given below:

- A. Wards of employees of IITM
- B. Wards of employees of IITM Hostel
- C. Wards of IITM Research Scholars and students
- D. Wards of Vana Vani School employees
- E. Wards of Project Staff employed in IITM

F1 Grand Children of IITM & Hostel employees

F2 Grand Children of Retired IITM & Hostel employees

2 Admission to LKG under RTE category:

Issue of application: 3rd May through 18th May 2016. Applications can be collected in person from Vana Vani School from 9.30 am and 12.30 pm from 3rd May through 18th May 2016.

Receipt of application: 3rd May through 18th May 2016. Duly completed application should be submitted to Vana Vani School Office between 9.30 am and 12.30 pm from 3rd May through 18th May 2016.

3 Admission to Std. XI:

Application will be issued immediately after announcement of Board results.

4 No seats are available for admission to UKG and other standards.

PRINCIPAL

SECRETARY-CUM-TREASURER

CHAIRMAN

VANA VANI MATRICULATION HIGHER SECONDARY SCHOOL
(Managed by the IIT Madras Educational Trust)
IIT Campus, Chennai – 600 036



Affix Passport
Size

Photograph

Application for Admission into Std.
2016-2017

Reg. No.

ADMISSION NO.

All entries must be filled in (Incomplete Application will be summarily rejected).

1.	Name of the Child (IN BLOCK LETTERS).	<input type="text"/>																
2.	Date of Birth (Please attach copy of Certificate). Gender (Please tick whichever is applicable).	<table border="1"> <tr> <td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td> </tr> <tr> <td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table> Male / Female	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	D	D	M	M	Y	Y	Y	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>											
D	D	M	M	Y	Y	Y	Y											
3.	Community (Please tick whichever is applicable). (Please attach copy of certificate).	<table border="1"> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td> </tr> <tr> <td>OC</td><td>BC</td><td>BCM</td><td>MBC</td><td>SC</td><td>SCA</td><td>ST</td><td>Others</td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OC	BC	BCM	MBC	SC	SCA	ST	Others
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>											
OC	BC	BCM	MBC	SC	SCA	ST	Others											
4.	Whether living with Parent / Guardian.	<input type="text"/>																
5.	Is the Child Parent / Grand Parent working in IIT / Retired from IIT (strike out what is not applicable). If YES, please attach the declaration form duly signed by the IIT authority giving details.	<input type="text"/>																
6.	a) Name of the Father with Qualification	<input type="text"/>																
	b) Name of the Mother with Qualification	<input type="text"/>																
	c) Residential Address	<input type="text"/>																
	d) Mobile Number e) e-mail ID	<input type="text"/>																
7.	a) Father's Occupation / Designation	<input type="text"/>																
	b) Office Address & Phone No.	<input type="text"/>																
	c) Monthly Income / Salary	<input type="text"/>																
8.	a) Mother's Occupation / Designation	<input type="text"/>																
	b) Office Address & Phone No.	<input type="text"/>																
	c) Monthly Income / Salary	<input type="text"/>																
9.	a) Name of Guardian, if not living with Parent	<input type="text"/>																
	b) Whether related to Child, if so state the relationship	<input type="text"/>																
	c) Occupation / Designation & Office Address	<input type="text"/>																
	d) Monthly Income / Salary	<input type="text"/>																
	e) Residential Address & Phone No.	<input type="text"/>																
10.	Mother tongue of the Child	<input type="text"/>																

11.	Class last attended by the student Name of the school last attended Whether qualified for promotion							
12.	Details of the Child's own Brother / Sister if any, studying in this school, (this does not include cousins).	<table border="0"> <tr> <td style="text-align: center;">Name</td> <td style="text-align: center;">Class & Admn.No</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table>	Name	Class & Admn.No	_____	_____	_____	_____
Name	Class & Admn.No							
_____	_____							
_____	_____							
13.	Did the Child's Mother / Father study in this school? If Yes, give details	YES / NO Class _____ to _____ Year _____ to _____						
14.	Nationality and State to which the Child belongs & Place of Birth							
15.	Religion							

Note: The originals of the following documents whichever are applicable, should be produced for verification if admission is offered:

- a) Proof of Age (Birth Certificate from the Corporation / Municipal authorities).
- b) Community Certificate.
- c) Parental Income Certificate.
- d) Transfer Certificate from the school last attended.
- e) Conduct Certificate from the Head of the Institution last attended.
- f) Extract of marks obtained at the examination in the class last attended.
- g) Residential Proof (Family card / Aadhar ID / Voter ID / Driving License / Telephone Bill / Bank Passbook).

DECLARATION

I declare that the above statements are correct and that the applicant has not attended any other school besides those mentioned above. I also declare that I will not ask for a change in the date of birth at a later date and if it is found at any time that information given in the application is incorrect / false, the application / admission is liable to be rejected / cancelled.

Date :

Signature of the Parent / Guardian

(For Office use only)

ORDER OF THE PRINCIPAL REGARDING ADMISSION WITH SIGNATURE & DATE

PRINCIPAL

**VANA VANI MATRICULATION HIGHER SECONDARY SCHOOL
IIT CAMPUS, CHENNAI – 600 036.**

This form is to be filled by Grand Parent whether (IIT Employees / Hostel Employees and Retired Staff).

(Strike out whatever is not applicable)

1.	Name of the Child (IN BLOCK LETTERS)	
2.	Name of Father	
3.	Name of Mother	
4.	Name of the Grand Parent Employee / Retired Employee of IIT / Hostel	
5.	ID No. & Pay Bill No./ Pension No.	
6.	Department / Section of IIT where the Grand Parent is Employed / Retired	

DECLARATION

I hereby solemnly declare that Mr /Mrs _____
Father / Mother of Master / Miss _____ to be considered
for admission Std. _____ is my son / daughter and I am a staff member / retired staff of
the IIT Madras / IIT Hostel. Should the above information be found not true, the school will
have the right to cancel the child's admission and take action to recover the dues.

Chennai- 600 036
Dated:

Signature of the Staff Member / Retired Staff

Certified that the particulars furnished are correct as per our records.

Dated: (Seal)

Deputy Registrar
(Admn./Academic)
Assistant Registrar (Admn. / Academic)
Chairman, Council of Wardens

**VANA VANI MATRICULATION HIGHER SECONDARY SCHOOL
IIT CAMPUS, CHENNAI – 600 036.**

This form is to be filled by Parent whether (IIT Employees / Hostel Employees / Research Scholars / Project Associates).

(Strike out whatever is not applicable)

1.	Name of the Child (IN BLOCK LETTERS)	
2.	Name of the Parent	
3.	ID No. & Pay Bill No.	
4.	Department / Section of IIT where the Parent is employed Office No.	

DECLARATION

I hereby solemnly declare that Master / Miss _____
to be considered for admission in Std. _____ is my son / daughter and I am a Group
_____ Staff Member / Research Scholar / Project Associate of the IIT Madras. Should the
above information be found not true, the school will have the right to cancel the child's
admission and take action to recover the dues.

Chennai- 600 036

Signature of the Staff Members /
Research Scholars / Project Associates

Dated:

Certified that the particulars furnished are correct as per our records.

Dated: (Seal)

Deputy Registrar
(Admn./Academic)
Assistant Registrar (Admn. / Academic)
Chairman, Council of Wardens

VANA VANI MATRICULATION HIGHER SECONDARY SCHOOL
(Managed by the IIT Madras Educational Trust)
IIT Campus, Chennai – 600 036
PROSPECTUS
2016 – 2017

GENERAL

Vana Vani was established in 1963, initially as a Primary School, in the campus of the Indian Institute of Technology, Chennai. It has now grown and developed into a full fledged Matriculation Higher Secondary School with a student strength of about 1800.

IIT Madras has provided the school with excellent infrastructure. The students of Vana Vani have ample opportunities for utilizing the facilities available in the campus.

The school prepares its students for the Tamilnadu SSLC Examination and the Higher Secondary Examination of the Tamilnadu Board.

The School is co-educational with English as the medium of instruction for all classes. Tamil as First Language is compulsory for Stds. I to X.

ADMISSION

Children seeking admission to L.K.G should have completed three years by **31st July 2016**. Copies of the following certificates should be produced along with the filled in application form:-

1. Birth certificate with the child's name, from the Corporation / Municipal authorities.
2. Community Certificate in the name of the child from the Revenue Authority not lower than Tahsildhar.
3. Parental Income Certificate
4. Employees of IIT / IIT Hostel / IIT Research Scholars are required to furnish with the application an additional certificate in the prescribed form from the appropriate authority of the Institute.

The application completed in all respects should be handed over **in person** on or before **22nd April 2016** at the School office between 10.00 a.m and 12.30 p.m.

The list of selected children will be displayed on the school notice board only. The tuition fees and caution deposit should be paid within the specified date. **FEES ONCE PAID WILL NOT BE REFUNDED ON ANY ACCOUNT.**

SCHOOL TIMINGS:

LKG	-	9.00 a.m to 12.00 noon
UKG	-	9.00 a.m to 2.10 p.m
Std. I to XII	-	8.40 a.m to 3.15 p.m

SCHOOL UNIFORM:

Boys	Mondays, Tuesdays Thursdays and Fridays	Wednesdays, Saturdays, Sports Day
L.K.G & U.K.G	Half- sleeved white shirt and grey shorts, white canvas shoes and white socks.	L.K.G & U.K.G. Half-sleeved white shirt and white shorts, white canvas shoes and white socks.
I – VII	Half-sleeved white shirt and grey shorts, school belt, black leather shoes, white socks.	Std. I to V Boys -collared T. shirt with shorts, girls-collared T. shirt with divided skirt. White canvas shoes and white socks for both boys and girls. Black ribbons for girls.
VIII – XII	Half-sleeved white shirt and steel grey full pant, school belt, black leather shoes, white socks.	Std.VI to XII House uniform – Track pants and shirts for both boys and girls. White canvas shoes and white socks for both boys and girls. Black ribbon for girls.
Girls	Mondays, Tuesdays, Thursdays and Fridays	
L.K.G & U.K.G	Half sleeved, collared white shirt and olive-green pinafore. White canvas shoes & socks. Black hair band or Ribbons	
I – VII	Half- sleeved, collared white shirt and olive green pinafore. Black leather shoes and white socks. Black hair band or ribbons.	
VIII – XII	White salwar, olive-green kurtha and white overcoat. Black leather shoes and white socks. Black hair band or ribbons	

PLEASE NOTE:

Students should have badges sewn to the shirt / kurtha.

TUITION FEES FOR ACADEMIC YEAR – 2016 –17

STD.	TUITION FEES
LKG-UKG	18095/-
I – V	25080/-
VI – VIII	27720/-
IX – X	29920/-
XI – XII	35200/-

Fresh Admission i.e. students admitted in the academic year 2016-17 should pay Caution Deposit of Rs.3000/- (for LKG to Std.X) & Rs.5000/- (for Std.XI) which is refundable at the time of leaving the school.

Note: Tuition fees for 2016-17 is based on the Hon'ble Court order No.3115033 dt.06.02.2015. If there is any further fee revision parent are requested to adhere to it.

